



BRIGGS & STRATTON SUPPLIER PORTAL USER MANUAL

APRIL 16, 2018 - VERSION 1



百力通供应商系统

用户指南

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Introduction (简介)

Dear Briggs & Stratton Supplier:

尊敬的百力通供应商:

As a valued business partner, you have been invited to register on the Briggs & Stratton SPARC Supplier Portal.

作为一个我们宝贵的的商业伙伴,您被邀请百力通 SPARC 供应商系统进行注册。

SPARC is the new *SUPPLIER PORTAL AND RESOURCE CENTER*, provided as a cost-free cloud-based application hosted by our technology partner, JAGGAER DIRECT.

SPARC 是新的供应商系统和资源中心,是作为基于云计算的免费应用程并由我们的技术合作伙伴 JAGGAER DIRECT 托管。

The new SPARC portal is currently being phased in and provides functionality not available on the existing Briggs "Power Portal":

新的 SPARC 门户目前正在逐步实施,并提供了现有 Briggs"Power portal"上无法提供的功能:

- Supplier master database where you maintain your own supplier profile
- Document Exchange System
- RFQ and quotation collaboration platform
- •供应商主数据数据库,您可以保存自己的供应商资料
- •文件交换系统
- •rfq 和报价协作平台

How does this affect you as a Briggs & Stratton supplier?

这对作为百力通供应商的你有什么影响?

- All Briggs & Stratton suppliers are expected to register a free account on the SPARC portal and complete the supplier profile.
- You will have separate logon credentials for both SPARC and the existing Power Portal.
- Future supplier communication will be managed via the SPARC portal, including RFQs, with more functionality being introduced over the next year. Therefore, it is imperative that the information on the profile is kept up to date.
- 所有百力通供应商都需要在 SPARC 系统上注册一个免费帐户,并完成供应商资料。
- 对于 SPARC 和现有的 Power 系统,您将被提供分开的登录凭据。
- 未来的供应商沟通将通过 SPARC 系统,并包括 RFQs,明年将引入更多功能。因此,供
 应商资料必须保持最新。

Why do you need to use two portals, SPARC and the existing Briggs & Stratton POWER Portal? 为什么需要使用两个门户, SPARC 和现有百力通 POWER Portal?

- Both portals support different types of activities.
- All transactions that you are currently performing on the POWER Portal will continue to function as before, and we ask that you continue to use the power portal for those activities.

The existing POWER PORTAL will remain in operation until further notice, while we are working to consolidate our portals in the future. Any changes to the Power Portal will be communicated at that time.

•两个系统都支持不同类型的活动。

•您当前在 POWER Portal 上执行的所有操作将继续像以前一样运行,我们要求您继续使用

POWER Portal 进行这些操作。

•现有的 POWER PORTAL 将继续运行, 直至另行通知, 同时我们正在努力在未来整合我们的系

统。对 Power Portal 的任何更改都将在此期间进行通知。

You will receive an invitation email from Briggs & Stratton's technology partner, JAGGAER DIRECT, to begin the registration process.

您将收到百力通的技术合作伙伴 JAGGAER DIRECT 发来的邀请电子邮件,并开始注册过程。

If you have additional questions or concerns, please contact our team at sparc@basco.com.

如果您有其他问题或顾虑,请通过 sparc@basco.com 联系我们的团队。

Registration

The pre-registration will be completed using the link you received in the email titled "Briggs&Stratton SPARC Supplier Portal Registration".

预登入将通过您收到邮件名称为"Briggs&Stratton SPARC Supplier Portal Registration"中的链接来进行完成

Please click on the link in that email to open the pre-registration:

请点击此邮件内的链接进入预登入

Dear Test Lieferant
You have been invited to register on the Briggs & Stratton SPARC Supplier Portal.
Please follow the instructions on the link below:
Link to the portal.
Comments:
Greetings
JAGGAER DIRECT
This is an automated generated mail, please don't answer

In the registration form please fill in all mandatory fields (marked with *) and check your entries by clicking on the button "Check Data":

在报名表格中,请填写所有必须填写的栏位(以*标示),并按下"核对资料(check data)"按钮, 核对你的资料:

Note: Please enter the phone number in international format: Country code + Area code + Number (example: Austria = 43, Salzburg = 662, Number = 4567890; Enter as 43 662 4567890)

注意点:请根据国际通用模式输入电话号码:国家区号+地区区号+电话号码

(例如:奥地利=43,萨尔斯堡=662,电话号码=4567890,输入为436624567890

I already have login credentials for the JAGGAER Direct system

General company data

Company name*:	Supp	ort Test		
Company name 2:				
Street*:	My st	reet		
Street 2:				
Zip code*:	2010			
City*:	Vienn	a		
Country*:	Austr	ia		-
State / Province*:	Vienn	a		
Currency*:	EUR	- Euro		-
Telephone*:	01	111	111	
Fax:				
Homepage:				
E-Mail*:	myem	ail@test.com	I	
D-U-N-S:				

Contact person data

Salutation*:	Mr.	•		
First name*:	Test			
Last name*:	Liefer	ant		
Title:				
Department*:	Sales			-
Telephone*:	01	111	111	
Mobile:				
Fax:				
E-Mail*:	myen	ail@test.com	ı	
Loginname*:	test.lie	eferant		

□ I agree that JAGGAER Direct AG uses the data, entered in the course of the registration on the supplier portal of Briggs & Stratton Corporation, of the company represented by me as well as my contact data, in an EDP-supported way, in order to allow all customers of JAGGAER Direct to have access via the 2relation.com platform. The revocation of this declaration of consent is possible at any times and causes the illegitimacy of further use of this published data.

Check data

If your entries are OK the screen will reload and now a "SEND" button will appear. To complete this portion, please click the button "Send":

当你输入信息正确后屏幕会重新加载并出现"SEND"键。请点击按键"Send"完成这一步。

Telephone*:	01	111	111
Mobile:			
Fax:			
E-Mail*:	myemail	@test.com	
Loginname*:	support	.basco	

□ I agree that JAGGAER Direct AG uses the data, entered in the course of the registration on the supplier portal of Briggs & Stratton Corporation, of the company represented by me as well as my contact data, in an EDP-supported way, in order to allow all customers of JAGGAER Direct to have access via the 2relation.com platform. The revocation of this declaration of consent is possible at any times and causes the illegitimacy of further use of this published data.



Checking the "I agree" box above is NOT mandatory to move on with the process.

勾选上面"我同意"框不是进入下一步的强制要求

Part 2: Complete the Supplier Portal Information including the COMPANY PROFILE.

部分 2: 完成 Supplier Portal Information 要包含公司资料

Now an e-mail containing your user credentials and a link to the supplier portal will be sent to you in an email titled "Briggs&Stratton SPARC Supplier Portal: Action required: Supplier profile incomplete":

当前将会有一封含有用户认证以及链接到供应商门户的邮件发送给你,邮件名称为 "Briggs&Stratton SPARC Supplier Portal: Action required: Supplier profile incomplete"



BRIGGS&STR	SPARCO
Username	Supplier Portal and Resource Center
Password	support.basco

Once logged in using the temporary password from the email, you need to change your password:

Change password				
Save gour new password Save your new password W WARNING: You must change the password now!				
 We have a new set of password rules in place: Not one of the last 3 passwords Minimum of 8 characters Minimum of 1 special character (not A-Z or a-z or 0-9) Minimum of 1 number Minimum of 1 lower case letter and 1 upper case letter 	Pay attentic	in to the password rule	s	
	Old password*	1	this is your initial password	
	New password*	C	hoose your own new password	
New pass	word (re-enter)*	r	epeat your new password	

一旦您使用电子邮件中的临时密码登陆后,请务必修改您的密码

After the password is saved the system will forward you automatically to the supplier portal.

保存密码后,系统将自己跳转到供应商用户界面

Six Steps to your Supplier Profile

设置供应商资料的六个步骤

On the home page of the supplier portal you can see six steps that need to be processed in order for your supplier profile to be completed.

在供应商门户的主页上,您可以看到需要处理的六个步骤,以便完成供应商资料。

SPAR()	
4	English Home Logout
~	Briggs & Stratton Corporation Home
Mr. Test Lieferant (support.basco)	1. Registration successful
Administration	Your registration data has been accepted.
Contact people	
Company profile	2. Account data received / Login successful / Enter additional company data
Documents	Fou have logged in to the portal. Please provide additional company data.
Requests	3. Contacts
Tickets	
	4. Material group assignment
Please follow the steps 1 - 6	5. Fill profile
riease followow the steps 1 - 0	6. Publish profile

Below the individual steps are described in detail:

具体步骤如下:

1. Registration successful 注册成功!

 Registration successful Your registration data has been accepted.

Congratulations! This one is done already.

成功注册!

恭喜你!这个已经做完了。

2. Account data received / Login successful / Enter additional company data 账户数据接收/登录成功/

输入其他公司数据

2. Account data received / Login successful / Enter additional company data You have logged in to the portal. Please provide additional company data.

Please click on the link (highlighted in blue). Now your company details are displayed. Please verify the information and add any additional information if necessary and complete hitting SAVE.

请**点**击链**接(**蓝**色突出**显**示)。现在你的公司**详细**信息**显**示出来了**。请验证信息,如有需要请填 写任何额外信息,点击"SAVE"后完成

English Home Lo	ogout
Company basic data	
📔 Save	
Company basic data	
Company name*:	Support Test
Company name 2:	
Street*:	My street
Street 2:	
Zip code*:	2010
City*:	Vienna
Country*:	Austria 👻
State / Province*:	Vienna
Currency:	EUR (not editable)
Telephone*:	01 111 111
Fax:	
Homepage:	
E-Mail*:	myemail@test.com
D-U-N-S:	
	I agree that JAGGAER Direct AG uses the data, entered in the course of the re customers of JAGGAER Direct to have access via the 2relation.com platform. The revocation of this declaration of consent is possible at any times and caus

After saving the system will take you back to the home page.

保存系统后,您将回到主页。

3. Contacts 联系方式

3. Contacts Responsibilities for the different areas

Please open the "Contacts"-area by clicking on the link (highlighted in blue). Here you can add new contacts, portal accounts for users, and assign role responsibilities.

请点击链接(蓝色高亮显示)打开"联系人"区域。

在这里您可以添加新联系人,门户网站账号以及分配用户职责。

3.1. Add a new contact / user

添加一个新的联系人/用户

In order to add a new contact / user please click on the button "New User":

为了添加新的联系人/用户,请点击"新用户(New User)"按钮:

English Home Logout		
Contact people		
🔚 Save 💿 New user 🗹 Assign cu	ırrent user 🕜 Reload	
	🍯 Mozilla Firefox	
Lieferant, Test	🛈 🔒 https://deb	ug.pool4tool.com/portal/generic/edit_su 🚥 😎 🏠 😑
	Edit person	
	Save 🙆 Close	
	alutation*:	▼
	First name*:	
	Last name*:	
	Title:	
	Department*:	v
	Telephone*:	
	Mobile:	
	Fax:	
	E-Mail*:	
Role	Create portal user	
Country or Origin		
Master data and Profile		

Fill in all mandatory data (marked with *)

Please enter telephone numbers in international format: Country Code + Area Code + Number. 请按照国际通用模式进行电话号码输入:国家区号 + 地区区号 + 电话号码

Edit person	
📔 Save 🙆 Close	
Salutation*:	•
First name*:	
Last name*:	
Title:	
Department*:	•
Telephone*:	
Mobile:	
Fax:	
E-Mail*:	
Create portal user	
Loginname*	

NOTE: If you don't activate the option "Create portal user", a contact will be created. A contact is a simple entry in your contact list but NOT a SPARC user.

If the option "Create portal user" is checked you need to enter a login name. Upon saving, the new user will receive an email containing his/her user credentials and can use SPARC.

SAVE your entries when complete.

注意:如果您没有勾选"Create portal user",系统将会创建一个联系人。而此联系人只是联系列表中的一个登入名,但不是 SPARC 用户。

如果选中"Create portal user"选项, 则需要输入登录名。保存后,新用 户将收到一封含有他/她用户认证的 电子邮件,并可以开始使用 SPARC。

完成后保存您的输入。

3.2. Maintain message responsibilities

保持信息的责任

By maintaining message responsibilities you can define which contact / user will be notified depending on the role assigned.

通过维护信息职责,您可以根据职责分配定义联系人或用户

In order to add /change responsibilities please click on the "edit"-button:

为了增加/改变职责,请点击"编辑(edit)"按钮:

🚽 Save 🔘 New user 🗹 As	ssign current user 🕜 Reload		
			2 Entries foun
Name	Loginname	Email	Menu
Contact, New	new.contact	test@test.com	·······
Lieferant, Test	support.basco	myemail@test.com	A -
			18 Entries foun
Role		Responsibilities	18 Entries foun Menu
Role Country or Origin		Responsibilities Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile		Responsibilities Test Lieferant Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director		Responsibilities Test Lieferant Test Lieferant Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing		Responsibilities Test Lieferant Test Lieferant Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing Sales		Responsibilities Test Lieferant Test Lieferant Test Lieferant Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing Sales Administration		Responsibilities Test Lieferant Test Lieferant Test Lieferant Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing Sales Administration Production		Responsibilities Test Lieferant Test Lieferant Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing Sales Administration Production Quality Assurance		Responsibilities Test Lieferant Test Lieferant Test Lieferant Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing Sales Administration Production Quality Assurance Financial Department		Responsibilities Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing Sales Administration Production Quality Assurance Financial Department Legal Department		Responsibilities Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing Sales Administration Production Quality Assurance Financial Department Legal Department Engineering		Responsibilities Test Lieferant	18 Entries foun
Role Country or Origin Master data and Profile Managing Director Purchasing Sales Administration Production Quality Assurance Financial Department Legal Department Engineering Expeditor		Responsibilities Test Lieferant Test Lieferant	18 Entries foun

This opens a new area: 这打开了一个新窗口:

Assignments (Quality Assurance) Save Close Reload Responsibilities	,	
Lieferant Test	2	
	choose the desired contact from the dropdown	
Contact, New		
Lieferant, Test		18 Entries found.
Role	Responsibilities	Menu
Country or Origin	Test Lieferant	<u></u>
Master data and Profile	Test Lieferant	<u>}</u>

Please choose the desired contact from the dropdown and save. Once you're done please click the "Save" the button on the top of the page:

请从下拉菜单中选择所需的联系人并保存。完成后,请点击页面顶部的"保存(save)"按钮:

English Home Logout			
Contact people			
📔 Save 🔘 New user 🗹 As	sign current user 🕜 Reload		
			2 Entries found.
Name	Loginname	Email	Menu
Contact, New	new.contact	test@test.com	<u>/</u> 🗱
Lieferant, Test	support.basco	myemail@test.com	
			18 Entries found.
Role		Responsibilities	Menu
Country or Origin		Test Lieferant	2
Master data and Profile		Test Lieferant	<u></u>

Material Group Assignment 物料分组分配 (无需操作)

Back on the homepage you can see that the 4. Step has been skipped. This is because the commodity assignment will be done by Briggs and Stratton.

回到主页你可以看到 4。步骤已经被省略。这是本步骤将由百力通完成。

5. Fill Profile:填补信息

5. Fill profile Please give the demanded information in the supplier profile.

The company profile is divided into seven areas: "General", "Business", "Products", "Certifications", "Quality", "Logistics" and "Ship-from addresses". Please fill in all mandatory fields (marked with a *) in each area. By clicking on the button "Save & Next" the system will take you to the next area.

公司简介分为"基本"、"企业"、"产品"、"认证"、"质量"和"物流"六大板块。请在每个区域填写 所有的必填项(标有*)。通过点击"保存和下一步"按钮,系统将带您到下一个区域。

Screen 1: General 基本

CARC ====

Chance supplier article - General						
TEST FULL D		Save all Save A Mark C Publish profile & Download				
Mr. On Baecker (test.tun.d)						
Administration Contact people		Reset fill ALL mandatory fields in ALL categories before clicking "Rubish" Sectors counter fields in ALL categories fields:				
Company profile		General				
General		Manchery Heids filing progress: 95%				
Business						
Products		Documents				
Certifications		We accorded a carefular and understanding the Brings & Stratton Supplier Code of Conducts				
Quality		The economicage receiving and analysis and an eriginal adoption care of Conduct.				
Logistics		We acknowledge receiving and understanding the Briggs & Stratton Terms and Conditions*	yes 🖸			
Documents Requests	1	We acknowledge receiving and understanding the Briggs & Stratton S44K Specification	yes 🖸			
Tickets		We acknowledge receiving and understanding the Briggs & Stratton Supplier Manual	yes C			
		Will you be providing goods or services to a Briggs & Stratton facility located in the US?	yes S			
		We acknowledge receiving and understanding the Briggs & Stratton New Material Request Form	yes 🖸			
		Organization				
	2	State of incorporation*	Louisiana			
	2	This location is a subsidiary / branch / office of another company?*	na 📴			
	3	Diversity / Union				
		Is your company a diversity supplier?	yes 🔁			
		Does your company have a small business certification from the government?	yes C			
	4	Which of the following certifications does your company have?	Mexicity Owned Business (MB) Wennon Owned Business (MB) Small Disavarianged Business (SDB) DubleV terms havenesses (VMD) Other (specify below)			
		Does your facility operate under a union contract?*	no D			
		Purchasing				
		Email address for purchase orders				
		Should Briggs & Stratton orders be sent to an different address than entered at the beginning of the registration process?*	no 🖸			
	5	We acknowledge that the Briggs & Stratton purchasing representative has reviewed the Supplier Onboarding Checklist with us and answered any questions regarding the requirements to do business with Briggs & Stratton.	yes D			
	<u> </u>	Provide Name of Briggs & Stratton Purchasing Representative with whom the Supplier Onboarding Checklist was reviewed:				
		Non-Disclosure Agreement				
	6	Have you signed a non-disclosure agreement with Briggs & Stratton?*	n C			
		I certify that all information provided in the supplier profile is correct, complete and will be kept up-to-date during the business relationship with Briggs & Stratton.*				

- 1. Confirm review of these documents that are hyperlinked by the question. By answering YES, you are acknowledging that you have read and reviewed the attached documents.
 - **If you have separate terms and conditions with Briggs & Stratton, please select "Terms apply per negotiated agreement" and enter the expiration date of that agreement

确认对问题超链接的文件进行查看。回答是"是",即表示您已经阅读并查看了所附文档

**如果您与 Briggs & Stratton 有单独的条款和条件,请选择 "Terms apply per negotiated agreement"并输入协议的到期日期

2. Select your US state of incorporation, or OUTSIDE OF US if not based in the USA.

选择您在美国的注册州,如果不在美国,请选择非美国

- Please complete this question if you are a subsidiary of another company 如果您是一家公司的子公司,请填写此问题
- Please indicate any ordering address that is different from your company address, if applicable.
 Please confirm that the Briggs & Stratton purchasing representative has reviewed the Briggs & Stratton onboarding checklist.

请注明任何与贵公司地址不同的订购地址,如适用。

请确认百力通采购代表已经审核了百力通培训清单。

5. Please indicate if a nondisclosure agreement has been signed between your company and Briggs & Stratton, and upload if applicable.

Please confirm that all information provided is accurate and will be kept up to date after registration. Your profile cannot be approved if you do not certify.

请注明贵公司与百力通是否签署了保密协议,并在适用的情况下上传。

请确认所提供的资料是准确的,并在注册后保持更新。如果您不认证,您的个人资料 将不能被批准。

Screen 2: Business 企业

SPARO			
	¢	English Home Logost Change supplier profile - Business	
TEST FULL D Mr. Uli Baecker (test.full.d)		🚰 Save 🚰 Save & Next 🕐 Publish profile 😹 Download	
Administration Contact people Company profile General		Peace fil ALL mandatary fields in ALL categories before dicking 'Publish'! Sections containing empty matchatory fields: • concreat Mandatary fields filling progress: 56%	
Products		Annual Value	
Certifications	1	Payment Terms*	V000 - Per existing supply agreement
Quality	<u> </u>	Remittance Address	
Documents	2	Is the address for remitting payments different than the address entered during registration?*	10 0
Requests	47	Notice: Payments are generally processed via EFT / Dire	ect Deposit. Remittance details will be issued via email.
Tickets	_	Banking Data	
		Select Supplier Bank Region*	other D
		Country*	United States of America
		Bank Name / Branch	TEST BANK
	3	Bank Routing Number / Bank Key #	123456
		Bank Account Heider Name	
		Bank Account #	123456
		Account type	··· 0
		SWIFT / BIC	
		Tax Information	
		Are you a US-based supplier?	no 📴
		VAT registration number	
		Authorization	
	5	Authorization - We hereby request and authorize Briggs & Stratton Corporation to pay by electronic funds transfer directly into the bank account named above, the entire amount of any payment due for goods or services our business supplies to Briggs & Stratton Corporation*	no 🖸

1. Please select the applicable payment term. If your negotiated terms differ from the standard terms offered, please select "Per existing supply agreement".

请选择适用的付款方式。如果您的谈判条款与标准条款不同,请选择"根据现有供应协议"。

2. A) Please indicate if your remittance address differs from the company address indicated in your profile. If so, select YES and enter in that address in the newly populated text box.

B) Enter other remittance information such as: e-mail for remittance advice and phone number for accounts receivable contact

A) 请指出您的汇款地址是否与您公司资料中的公司地址不同。如果是,请选择 "YES"并 在新填充的文本框中输入新地址。

B) 输入关于汇款的其他信息, 例如: 汇款通知邮箱和应收账款账户的联系电话

3. Please complete your banking information. The required fields vary by region.

请填写您的银行信息。所需字段因地区而异。

4. Please complete the tax information. US-based suppliers must select YES and complete the applicable questions.

请填写税务信息。在美国的供应商必须选择 YES 并完成适用的问题。

5. Please provide your authorization to submit payments via electronic funds transfer. Failure to do so will result in payment delays.

请提供您的授权,通过电子转账方式提交付款。不这样做,将导致付款延迟。

Screen 3: Products 产品

COMPACT SEABLY			
0	English Home Legout Channe supplier profile - Products		
TEST FULL D Mr. Uli Baecker (test.full.d)	ger supper promit < resources wei jij kan ken oft jij Kanka polite jij Kanka polite jij Kanka politi jij Kanka politika jij Kanka politika jij		
Administration	Please fill ALL mandatory fields in ALL categories before clicking 'Publish'! Sections containing empty mandatory fields:		
Company profile	General		
General Business	Mandatory fields filing progress: 50%		
Products	Products		
Certifications Quality	Do you have multiple manufacturing locations making products for Briggs & Stratton?	100	
Logistics		Accessories Mover parts or accessories	
Documents Requests		Blades Pressure Washer Nozzles	
Tickets		Pressure Washer Spray Guns	
		Wheels and wheel trims	
		Presure Washer Hose	
		Specialty assembly	
		Assembly services	
		Exterior vehicle lighting	
		Electrical components	
		Engine starter motor Motor or generator components	
		Engine ignicon systems Spark plugs	
		Lead Acid Batteries	
1		Nicke Cadmium Batteries	
		Copper Magnet Wire	
		Wiring harness Electrical control panels for generators	
		Electronic hardware , Components & Acc. Finished Goods	
		Landscape machinery and equipment Snow blowers	
		Gas engines Engine, MTT and Packaging	
		Engines, Basic Engine Repair Kit	
		Gas generators Auxiliary generators	
		Agriculture, forestry and garden handtools Lawnmowers	
		Pressure or steam cleaners Fuel System	
		Fuel Tanks Fuel or Oil Caps	
		Carburetors Metal Parts	
		Unk arms Mufflers or resonators	
		Axle spindles	
	Please list the industries that your company serves		
2	Hease indicate your top customers:		
	Please indicate what share of your total sales is business with Briogs & Stratton		
	Please upload your company brochure / presentation	Choose File no file selected	
	Please upload your company Org Chart	Choose File no file selected	

 Please check all boxes to indicate the types of goods/services your company offers.
 THIS IS HIGHLY RECOMMENDED because Briggs & Stratton buyers use this information when sourcing new business. By identifying the types of products you offer, you will have more opportunities for new business. 请选择所有的选项可以说明贵司提供的产品或者服务类型。这是强烈建议的,以为 百力通采购在采购新业务时会使用这一信息。通过识别贵司提供的产品,您可以得 到更多的机会开展新业务

2. Please provide additional information about your company (voluntary).

请提供更多有关贵公司的资料(自愿)。

Screen 4: Certifications 认证

FULL D	📴 Save 📓 Save & Next 🗷 Publish profile 🛞 Download	
fministration sntact people ompany profile General	Pease fill ALL mandatory fields in ALL categories before cricking Publich* Sections containing ency mandatory fields: • Central Mandatory Fields (Tilling progress: 50%)	
Business Products	Certification	
Certifications	Do you have a certificate of insurance?*	J yes D
Quality Logistics	Certificate of insurance	Bass Official Conflict Minerals Report - 2017 Draft.docx
ocuments	Expiration date read	2018-04-30 🔗 😡
ickets 1	Do you have other certifications that are relevant?	yes 🖸
	Other Certification	Choose File no file selected
	Do you have an environmental system established?	yes 💽
2	Is your environmental system certified?	yes 📴
	Describe Environmental certification	111
	Environmental certification file upload	B&S Official Conflict Minerals Report - 2017 Draft.docx

 Certificate of Insurance naming Briggs & Stratton and all direct and indirect wholly owned subsidiaries as an additional insured is required. Coverage should include \$5 million General/Excess Liability, \$1 million Auto Liability, and Statutory Limits for Worker's Comp. Purchases of goods need to include Product Liability coverage. Purchases of professional services need to include Errors and Omission coverage.

You have the option to upload additional certifications or documents here. If there are multiple additional certifications, those will have to be attached with a zip file.

需要一份保险认证,此保险认证将百力通和所有直接和间接的全资子公司列为附加被保险人。保险范围应包括 500 万美元的一般/超额责任险,100 万美元的汽车责任险,以及工人工资的法定限制。购买货物需要包括产品责任保险。购买专业服务的保险范还应包括产品出现的错误和遗漏。您可以在这里上传其他证书或文档。如果有多个附加的证书,那么这些证书必须附带成一个 zip 文件。

2. Please complete the section about your environmental system. Based on your answers, you will be asked a series of follow-up questions.

请完成关于您的环境系统的部分。根据你的回答,你将被问及一系列后续问题。

Screen 5: Quality 质量

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hange supplier profile - Quality			
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2018-04-30 🔗 😧			
yes 🔁			
Choose File) no file selected			
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yes 📴			
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1. Please complete the section about quality system.

请完成质量体系部分。

• Upload an ISO certificate if applicable.

如果适用,请上传 ISO 证书

• Upload a Briggs & Stratton supplier quality self-survey if applicable

如果适用,请上传百力通供应商质量自我调查

2. Please check the "I certify" box to continue.

请勾选"I certify" 框以继续

PLEASE NOTE: If you are providing samples or are a MRO, Service, or Logistics supplier, you will NOT see any quality questions. Please check "I certify" and SAVE to complete this page.
 请注意:如果您是提供样件,MRO 产品,服务或者物流供应商,您将看不到任何有关质量的问题。请勾选"I certify"并保存完成此页

Screen 6: Logistics 物流

4	Change supplier profile - Logistics	
er (test.full.d)	🔚 Save 💌 Publish profile 🛞 Download	
ration people r profile I	Ress fill ALL mandatory fields in ALL categories before clicking 'Publish' Sections containing empty mandatory fields: • (crimit) Mandatory fields (Ting progress) 59%	
Buintes Frankling Fr		
ications	Incoterms	FOA
G	Incoterms location	
ints	Do you import any of the goods provided to Briggs & Stratton?	yes 📴
° (1	Is Briggs & Stratton the importer of record for these imported goods?	
	Which country are the goods imported in?	
	Are you shipping goods to Briggs & Stratton from a location located in a free trade zone or bonded area?	yes D

 Please select the applicable Incoterm (terms of delivery) including the location to which these apply. For example, FCA Milwaukee if you are shipping from Milwaukee and Briggs & Stratton pays for transportation from your facility.

For international freight shipped via ocean (FOB), enter the port where the goods are loaded onto the ship.

请选择适用的国际贸易术语解释通则(交货条款),包括适用的地点。例如, FCA Milwaukee, FOB 上海。对于通过海运的国际货运 (FOB),进请输入货物登船的港口。

2. Please complete the section on international trade. Depending on your answers, a series of questions will be asked. Please follow the instructions below carefully:

请完成关于国际贸易的部分。根据你的回答,将会提出一系列的问题。请注意以下说明:

Q: Do you import any of the goods provided to Briggs & Stratton? Answer yes if any of the products you are supplying to Briggs & Stratton are imported from outside the destination country.

问:你们是否进口百力通公司提供的货物?

如果您提供给百力通的任何产品是从目的地国家进口的,请回答 yes。

Q: Is Briggs & Stratton the importer of record for these imported goods? The importer of record is the company (Briggs or your company) that files customs entry documents in the destination country.

问:百力通的进口商会这些进口货物的进口记录吗?

进口商的进口记录是公司(百力通或您的公司)在目的国的报关文件。

Q: Which country are the goods imported in?

If you ship to multiple countries and one of them is the US, select the US. Otherwise, select the destination country you ship the most to.

问:这些货物是从哪个国家进口的?

如果你发货到多个国家,其中一个是美国,请选择美国。否则,选择运送最多的目的 地国家。

Q: Are you C-TPAT certified?

Customs- Trade Partnership Against Terrorism (C-TPAT) is a security program through US customs. Respond Yes if you are certified in the program.

问:你有 C-TPAT 认证吗?

反恐海关贸易伙伴关系(C-TPAT)是通过美国海关实施的一项安全计划。如果你在程序中

获得认证,请回答 Yes。

Q: Please provide your company name as indicated in C-TPAT SVI monitoring partner portal. Enter your company name as registered with CBP.

问:请提供您公司在 c-tpat SVI 监测合作伙伴系统显示的名称。

输入您在 CBP 注册的公司名称。

Q: Please check box to confirm that you will contact basco.ctpat@basco.com for instructions on completing C-TPAT questionnaire.

Contact us at the listed email address for further instructions.

问:请勾选框确认您将联系 basco.ctpat@basco.com 了解填写 C-TPAT 问卷的说明。

如需进一步说明,请与我们联系。

Q: Are you shipping goods to Briggs & Stratton from a location located in a free trade zone or bonded area?

Please indicate if your shipping location is in a free trade zone or bonded area (International suppliers only)

问:你们是否将货物从位于自由贸易区或保税区的地点运往百力通?

请注明你的装运地点是否在自由贸易区或保税区(只适用于国际供应商)

3. Please check the "I certify" box to continue.

请勾选"Icertify"框以继续

a. PLEASE NOTE: If you are a service provider, you will NOT see any logistics questions. Please check "I certify" and SAVE to complete this page. 请注意: 如果您是服务提供商,您将不会看到任何物流问题。请勾选"I certify" 并保存完成此页

Screen 7: Ship-From Addresses 发货地址

		English Home Logout Privacy Policy	
	¢ (Change supplier profile - Ship-from Addresses	
5A Mr	P Vendor Test 1 Test Supplier(SAPTest1)	📔 Save	
~	Administration		
~	Contact people	Sections containing empty mandatory fields:	
>	Company profile	General	
	General	Mandatory fields filling progress: 95%	
	Business		
	Products	Ship-from Addresses	
	Certifications	You provided an address when registering on the SPARC portal (in the Administration/Company data/Gene	ral Information section).
	Quality		,
	Logistics	This address will be used for purchase orders.	
)	Ship-from Addresses	Is the provided address the only physical location where the purchased goods are being shipped from?	▼
~	Documents	I certify that all Ship-from Addresses have been identified correctly*	I Certify
\sim	Requests		· · ·

- Tickets
- Please read the sentences in bold font explaining the use of the address you input at the beginning of registration。 请以粗体字阅读句子解释您在注册开始时输入的地址的使用。
- Answer the question on if the address you provided is the ONLY location your company will be shipping parts to Briggs & Stratton from. 如果您提供的地址是您的公司将从 Briggs & Stratton 运送零件的唯一地点,请回答问题。
 - a. 2A: If YES -- Continue to #3 below 如果 YES, 继续到三号。
 - b. 2B: If NO -- Complete table that shows up when the NO selection is made 如果 NO, 填写 NO 的表格。

English Home Logout Privacy Policy			
Change supplier profile - Ship-from Addresses			
🔁 Save 😹 Download			
Please fill ALL mandatory fields in ALL categories before clicking 'Publish'! Sections containing empty mandatory fields: General Mandatory fields filling progress: 95%			
Ship-from Addresses			
You provided an address when registering on the SPARC portal (in the Administration/Company data/General Information section).			
This address will be used for purchase orders.			
Is the provided address the only physical location where the purchased goods are being shipped from?	No V		
Ship-from Address: Physical location where purchased goods are being shipped from. This can be a factory, warehouse, subsidiary, subcontractor etc.	Part number list Upload: Completed Excel file indicating which Briggs & Stratton part numbers are shipped from this location (please upload in each respective line); Upload Template: Ship-From Address Part List Template		
	i Choose File No file chosen		
	Choose File No file chosen		

i. Download the "Ship-From Address Part List Template" shown above. Save this to your computer and complete the required information

下载上面显示的 "Ship-From Address Part List Template". 将其保存到您的电脑并王城所需的信息。

ii. Input the address in the boxes on the left hand side. (Complete one box per ship-from address) 在左侧的框中输入地址 (每个发货地址填写一个方框)

- iii. Upload your part list to the corresponding address on the right hand side 在右侧,将您的零件清单上传到相应的地址
- iv. Proceed to #3 below 继续到三号
- 3. Please check the "I certify" box to continue. 请勾选"I certify" 框以继续。
 - a. PLEASE NOTE: If you are a Service or Logistics supplier, you will NOT see any shipfrom questions. Please check "I certify" and SAVE to complete this page. 注意:如 果您是服务或物流供应商,您将看不到任何出货问题。请勾选"I certify"并保存已完成此页面。

6. Publish Profile 公布资料

Once your entries are completed and SAVED, please publish your profile.

一旦完成并保存您的输入,请点击"Publish profile"



PLEASE NOTE THAT THE PROFILE MUST BE PUBLISHED TO COMPLETE THE REGISTRATION PROCESS.

请注意您填写的资料必须被公布才能完成整个注册流程

Thank you for registering and do not forget to update the information when anything changes!

贵司有任何信息变更请务必及时在 SPARC 中进行更新。感谢您参与 SPARC 的注册!